

SCHENGEN VISA - VISIT and TOURISM PURPOSE with EU / GERMAN spouse/ parent /child

This information leaflet has been generated by the German Embassy in Manama. It is valid for visa applications in Bahrain if Germany or one of the represented countries is your **main destination**. This leaflet stipulates the legal requirements and is carried out in cooperation with VFS Global to facilitate visa applications. It can be downloaded free of charge. Applicants are requested to read it carefully and observe the regulations as stated below – see I. till IV.

THESE REQUIREMENTS ARE ONLY VALID FOR VISIT/ TOURISM PURPOSES FOR THE FOLLOWING APPLICANTS:

- APPLICANT WITH GERMAN SPOUSE / PARENT / CHILD
- APPLICANT WITH EU SPOUSE/ PARENT/ CHILD TRAVELLING TOGETHER
- APPLICANT WITH EU SPOUSE/ PARENT/ CHILD REJOINING THE SAME

If the visa shall **ONLY** be used for other purposes (e.g. business purposes), German/EU-spouse/ parent/ are required to state this upon application and need to apply for another category.

If the requested visa shall **ALSO be used at one point** for visit/tourism **purposes travelling with or rejoining the German/EU-spouse/ parent/ child as per above**, a visit/tourism visa has to be applied for. Please submit all information regarding the German/EU-spouse/ parent/ child (marriage/birth certificates). **No visa fee will be charged.**

I. DOCUMENTS TO BE SUBMITTED

		Submitted
1.	Application form – available also online - free of charge <ul style="list-style-type: none"> • Fully completed in English or German and signed and dated by the applicant himself (signed by both parents in case of minors, below the age of 16) 	
2.	Passport <ul style="list-style-type: none"> • Validity minimum three months from the date of expiry of the requested visa. • Signed by bearer • Passport not older than 10 years (issued in the last 10 years) • At least two free "visa pages" • Previous passport if applicable • IMPORTANT: valid BHR residence permit (valid at least until the date of expiry of the requested visa / intended end of journey) 	
3.	Two recent biometric passport sized photographs (3.5x4,5 cm) Requirements: <ul style="list-style-type: none"> • Should n o t be older than 6 months. • A frontal view of the face covering 70-80% (32-26mm) of the photo. • A uniform and white background. • Clear facial features and eyes – not covered by hair or glasses frame. • Head coverings are only accepted for religious reasons. Do not glue or staple the pictures to the application form.	
4.	Photocopies <ul style="list-style-type: none"> • 1 passport copy of pages containing personal data • 1 copy of BHR residence permit / visa • Copies of previous Schengen visa 	
5.	Overseas medical insurance - (Note: only valid for German spouse/ parent/ child) <ul style="list-style-type: none"> • Valid for the entire duration of the requested visa and for all Schengen countries. • Minimum coverage 30,000 € and repatriation. (Medical insurances of credit cards are <u>not</u> accepted) • Conditions must be stated either on insurance document or on separate confirmation letter 	
6.	Flight reservation: <ul style="list-style-type: none"> • flight reservation or travel itinerary 	
7.	Proof of Relationship: <ul style="list-style-type: none"> • evidence of relationship (e.g. copy of marriage certificate, birth certificate) • relative's copy of BHR resident permit 	

8a.	Tourism purpose <ul style="list-style-type: none"> Valid (existing) hotel booking / reservation with full address (name, street, city, zip code, contact information, booking ref.), if necessary letter giving explanations of travel plans; If visa is needed for a longer period, please indicate and state time-frame 	
8b.	Visit Purpose (e.g. visiting family and friends): <ul style="list-style-type: none"> Formal obligation letter by the host in Germany or in the represented country giving the guarantee to cover <u>all</u> costs, also in accordance with §§ 66-68 of the Law of Residence, original (no older than 6 months) and in copy sent to the applicant; <u>and /or</u> Personalized original invitation letter of host in Germany or in the represented country (if not identical with German / EU relative) with full address giving details whether travel expenses of applicant (e.g. accommodation, meals, travel costs) are covered and reflecting purpose of visit including travel itinerary; <u>and /or</u> Personalized letter of German/ EU relative living in Bahrain with full address in BHR giving details where stay is going to take place (address in Germany or the represented country), who covers travel expense of applicant (e.g. accommodation, meals, travel costs) and reflecting purpose of visit including planned travel itinerary. <i>Note: If applicant covers own expenses, further documentation is required (e.g. bank statements, etc.)</i> 	
9.	Additional documents for minors below the age of 16 (if applicable) – proving legal parenthood: <ul style="list-style-type: none"> Copy and German or English translation of either birth certificate / proof of adoption / custody decree if parents are divorced / death certificate of parent (Embassy reserves the right to request the original document at a later stage) Documents need to be translated into either German or English “Letter of consent” from parents, including passport copies of both parents/ legal guardian 	
10.	Only applicable, if applicant has NO previous Schengen Visa from the German Embassy in Manama <ol style="list-style-type: none"> by applicant, if on own visa in Bahrain: <ul style="list-style-type: none"> Letter from local employer / sponsor including name, postal address and telephone number of sponsor/company , with details regarding applicant’s working position, starting date of employment and salary and timeframe of work leave (expected date to resume duties) and purpose of travel. Proof of financial means in Bahrain, e.g. personal bank statements at least the last 3 months before application, personal property, assets, others. by German/ EU spouse/parent if applicant is sponsored by same: <ul style="list-style-type: none"> Letter from local employer / sponsor including name, postal address and telephone number of sponsor/company , with details regarding applicant’s working position, starting date of employment and salary and timeframe of work leave (expected date to resume duties) and purpose of travel. Proof of financial means in Bahrain, e.g. personal bank statements at least the last 3 months before application, personal property, assets, others 	

❖ Special rules might apply for some nationals which passports are not recognized by the German authorities or in the represented country. You might be requested to come personally to the Embassy.

II. INFORMATION FOR THE APPLICANT ON TERMS AND CONDITIONS OF THE VISA PROCESS

- Applications should be filed using the online VIDEX application www.videx.diplo.de. Applicants are requested to thoroughly check all entries in their application (paper and/or the electronic “VIDEX”) prior to submission. Responsibility for all given information lies within the applicant himself.
- Only complete applications can be accepted; non-submission of necessary documentation may lead to refusal of visa application.
- All fees must be paid upon submission of the above in cash (BHD) only. The application, passport will be forwarded to the German Embassy within one working day after submission. The service fee remains with VFS Global.
- The processing time at the Embassy due to necessary and obligatory legal requirements **takes up to 15 calendar days**. Applicants are requested to apply well in advance, but – due to legal requirements - **not more than 3 months** prior to the intended date of journey. **Applicants are also kindly requested to refrain from status inquiries.**
- During the whole processing time the passport has to remain with the German Embassy. Passports can only be withdrawn if a written request by the applicant himself is presented to the Consulate. Consequently, the application will be cancelled / withdrawn and the passport returned via VFS Global within 2 working days.
- False or falsified documents, incl. fake bookings, will lead to the refusal of visa and /or further consequences.
- The German Embassy Manama reserves the right to ask for additional documents and /or call applicant for an interview.**

III. REMARKS to be filled out VFS staff (please tick, what is relevant):

- ✓ Applicant has **NO Schengen Visa** **previous Schengen Visa (please attach copies)**
- ✓ Applicant travels alone
 with family member/s
 with a group as(please specify e.g. colleague, escort, sponsor)
- ✓ Applicants documents are complete **NOT** complete
Due to incomplete docs, applicant has been informed of option to withdraw application to complement the same to avoid refusal.
 applicant wishes to submit application.

Other Remarks:
.....
.....

IV. SIGNATURES and AGREEMENT

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE.

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT.

.....
City and Date (signature of applicant)

.....
City and Date (signature VFS staff)